

# The Big Local Play Scheme Registration - St Clement



|                                |                                    |  |  |
|--------------------------------|------------------------------------|--|--|
| <b>Parents/ Carers Details</b> | <b>Title:</b> Mr, Mrs, Miss, Other |  |  |
| Full Name                      |                                    |  |  |
| Address                        |                                    |  |  |
| Email (Print Clearly)          |                                    |  |  |
| Mobile Number                  |                                    |  |  |
| Secondary Number               |                                    |  |  |
| Relationship to the Child      |                                    |  |  |

## Child's Details

|               |               |                  |  |
|---------------|---------------|------------------|--|
| Full Name     |               |                  |  |
| Date of Birth |               | Age (Must be 5+) |  |
| Gender        | Male / Female |                  |  |

## Permission for Photographs

The Big Local will be taking pictures throughout the Summer Scheme for visual references for parents/carers. These photos may also be used for future events and publicity via our social media pages.

I do authorise for photographs to be used for the above reasons

|  |    |  |
|--|----|--|
|  | or |  |
|  |    |  |

I do **not** authorise pictures to be taken for the above reasons

**Signed:**

**Date:**

## Doctors Details

|               |  |
|---------------|--|
| Full Name     |  |
| Address       |  |
| Postcode      |  |
| Telephone No: |  |

Please tell us which days you would like to participate in.

Places are allocated on a first come first serve basis. Activities vary throughout the scheme

|  |                     |
|--|---------------------|
|  | Monday 30th June    |
|  | Tuesday 31st June   |
|  | Monday 6th August   |
|  | Tuesday 7th August  |
|  | Monday 13th August  |
|  | Tuesday 14th August |

**Please turn over the page**

We encourage all children to come and participate in our activities. However, it is extremely important that if you answer yes to any of the questions below you must contact us to discuss any particular requirements your child may have.

Does your child have a learning disability, physical disability or both?

Yes  No

Is your child currently on medication? (no staff member will be able to administer this)

Yes  No

Do we need to make any reasonable adjustments to facilitate your child's participation in the activities?

Yes  No

If you have answered yes to any of the above, please give details:

Children will need to arrive at 10am, dressed appropriately with a packed lunch, and then be collected at 2pm.

**Places will be sent via email and you will receive this before 9th July.**

**This year the school will NOT be collecting registration forms, instead please hand your form to Sean at the St Clement site on either Wednesday 27th June or Thursday 28th June if you cannot make one of these drop in sessions then please contact us on 07870645342**

**Big Local Eastern Sheppey would like to make parents aware that this year there will be a £6 deposit per person for anyone wishing to attend the scheme. This has been implemented due to places previous being taken and then children not attending. The deposit is fully refundable upon attendance.**

**How we use your information:** We hold your information on the basis of **consent**.

Your information is collected and stored securely on our system. We use it to check eligibility, inform you of your child's place on the scheme, and any alteration/cancellation to it. We will also use it in an emergency to contact you and any emergency services needed. Your data will be destroyed three weeks after the last date of the scheme at the latest.

**Please tick this box to indicate that you agree to us holding your information**

Your information will not be shared with any other party. You have the right to withdraw consent for us to hold your information at any time. This should be done in writing and can be emailed to: office@swalecvs.co.uk or posted to Swale CVS, Central House, Central Avenue, Sittingbourne. ME10 4NU. We will confirm in writing that we have removed your information. You have the right to see the information we hold about you. Requests to see this information should be made in writing as above. You have the right to complain if you feel that we haven't protected your information properly. Complaints should be made in writing as above. Swale CVS is the Locally Trusted Organisation (LTO) for Big Local Eastern Sheppey.